

# Hovingham with Scackleton Parish Council Annual Meeting

I hereby give notice that the above meeting will be held:

**Wednesday 31<sup>st</sup> May 2023, in Community Room of Hovingham Village Hall to start at 7pm**

All Members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and public are welcome.

Serena Farrow, Clerk, Dated this Tuesday 23<sup>rd</sup> May 2023

## Questions and Recording of Meetings

Members of the public may ask questions, make statements or record this meeting if they have given notice to Serena Farrow (contact details below) by Monday 29<sup>th</sup> May 2023

## AGENDA

1. Apologies from Councillors unable to attend the meeting.
2. Election of Chairman
3. Election of Vice Chairman
4. Co-opting Parish Councillors for Hovingham
5. Councillor Declaration of Interests
6. Approve Minutes of the Annual Parish Council Meeting held on 25<sup>th</sup> May 2022
7. Presentation of Annual Accounts for year 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023
  - a. Certificate of Exemption
  - b. Annual Internal Audit
  - c. Annual Governance Statement
  - d. Accounting Statements
  - e. Public Inspection between Monday 3<sup>rd</sup> June and Friday 12<sup>th</sup> July 2023
8. Appointment of Responsible Financial Officer
9. Appointment of Inspector of Annual Account
10. Signatures, or approval for bank transfer, required for cheques and bank transfers
11. Appointment of representatives to:
  - a. YLCA Branch meetings up to two
  - b. Hovingham Village Hall Management Committee
  - c. Ryedale Parish Liaison Committee
  - d. Community First

This meeting will be followed by the  
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