

# Hovingham with Scackleton Parish Council Meeting Annual Meeting

I hereby give notice that the above meeting will be held:

**Wednesday 25<sup>th</sup> May 2022, in Community Room of Hovingham Village Hall to start at 7pm**

All Members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Press and public are welcome.

Serena Farrow, Clerk, Dated this Tuesday 17<sup>th</sup> May 2022

## Questions and Recording of Meetings

Members of the public may ask questions, make statements or record this meeting if they have given notice to Serena Farrow (contact details below) by 23<sup>rd</sup> May 2022

## AGENDA

1. Apologies from Councillors unable to attend the meeting.
2. Following election of 5<sup>th</sup> May 2022:
  - a. Councillors Accepting Office
  - b. Declaring Interests
  - c. Election Expenses
3. Election of Chairman
4. Election of Vice Chairman
5. Co-opting Parish Councillors for Hovingham
6. Approve Minutes of the Annual Parish Council Meeting held on 26<sup>th</sup> May 2021
7. Presentation of Annual Accounts for year 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022
  - a. Certificate of Exemption
  - b. Annual Internal Audit
  - c. Annual Governance Statement
  - d. Accounting Statements
  - e. Public Inspection between Monday 6<sup>th</sup> June and Friday 15<sup>th</sup> July 2022
8. Signatures required for cheques.
9. Appointment of representatives to:
  - a. YLCA Branch meetings up to two
  - b. Hovingham Village Hall Management Committee
  - c. Ryedale Parish Liaison Committee
  - d. Community First
10. Appointment of Internal Auditor
11. Appointment of Responsible Financial Officer

This meeting will be followed by the first  
Hovingham with Scackleton Parish Council Meeting