

# Annual Meeting of Hovingham with Scackleton Parish Council

**Wednesday 25<sup>th</sup> May 2022 in the Community Room of Hovingham Village Hall, at 7pm**

**PRESENT:** Cllr. P. Chapman (Phil) – Chair Cllr. M. Wilson (Mark) - Vice Chair  
Prof. S. Britland (Steve), Dr N. Robson (Nicole) and Parish Clerk, Serena Farrow, plus three residents

**APOLOGIES:** None received

## **FOLLOWING ELECTION OF 5th May 2022:**

- Four Councillors (Hovingham Phil Chapman, Mark Wilson, Scackleton- Nicole Robson and Steve Britland) were elected on 5<sup>th</sup> May accepted their new office and were reminded to update their declaration of interest on RDC website and election expenses following the election.

## **APPOINTMENT OF CHAIR AND VICE-CHAIR**

- Cllr. Phil Chapman was unanimously elected as Chairman of the Parish Council.
- Cllr. Mark Wilson as Vice-Chair of the Parish Council.

## **VACANCIES IN PARISH COUNCIL**

- Mrs Jayne Berger was unanimously co-opted to the Parish Council.
- There have been enquiries about councillor vacancies which is encouraging.

## **ANNUAL RETURN - PRESENTATION OF ANNUAL ACCOUNTS 2021-22**

- a) Certificate of Exemption – unanimously agreed
- b) Annual Internal Audit - – unanimously agreed
- c) Annual Governance Statement - unanimously agreed
- d) Accounting Statements – unanimously agreed
- e) Public Inspection between Monday 6th June and Friday 15th July 2022 – unanimously agreed

**SIGNATURES REQUIRED FOR CHEQUES** – No changes

**APPOINTMENT OF REPRESENTATIVES TO EXTERNAL ORGANISATIONS** – will be agreed on case by case

**APPOINTMENT OF INTERNAL AUDITOR** Mrs Jan Vowles is standing down as Internal Audit Officer, a new Officer will be required next year

## **APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER**

- Cllr. Mark Wilson was appointed as the RFO of the Parish Council

Meeting closed at 7:20pm

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