

Hovingham with Scackleton Parish Council Parish Council Meeting.

I hereby give notice that the above "virtual" meeting will be held on

Wednesday 13th May 2020 commencing at 2 pm

All Members of the council are hereby summoned to respond by email for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Susan Wainwright. Clerk
Dated this Friday 1st May 2020

Following Government Guidance a Physical Meeting could not be safely held; Councillors were contacted by email prior to 13th May

Agenda

Election of Chairman

Election of Vice-Chairman

Minutes of Annual Meeting, Meetings of 8th January and 25th March 2020

Appointment of representatives to external organisations

Presentation of Annual Accounts

- a) **Certificate of Exemption**
- b) **Annual Internal Audit 2019/20**
- c) **Annual Governance Statement**
- d) **Accounting Statements 2019/20**
- e) **Publication of Documents**

Signatures required for cheques

Appointment of an Internal Auditor

Appointment of a Responsible Financial Officer

Date of the next meeting

8th July 2020 at St. George's Church, Scackleton commencing at 7 pm **if safe to do so**

Proposed Dates for meetings 2020.

Hovingham Village Hall Community Room. All meetings commence at 7pm.

9th September 2020

11th November 2020